



INTERNAL QUALITY ASSURANCE CELL (IQAC)

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Minutes of the meeting with the NAAC committee members constituted by the Vice Chancellor, P.U Chandigarh, to discuss the fifth criterion of revised NAAC Guidelines, held at Dr. Harvansh Singh Judge Institute of Dental Sciences & Hospital of Panjab University on **05/07/2019 (Friday) at 11:30 a.m.**

Following member were present in the meeting

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|--------------------------|---------------------------------------|
| 1. Prof. Rohit Sharma | Department of Microbial Biotechnology |
| 2. Prof. Raman Johar | Public Administration |
| 3. Prof. Meena Sharma | University Business School |
| 4. Prof. Ashish Jain | Director, IQAC Chairman |
| 5. Prof. Anuradha Sharma | Associate Director, IQAC |
| 6. Dr. Sudhir Goyal | Sr. Programmer, IQAC |
| 7. Dr. Veenu Mor | Programmer, IQAC |
| 8. Mr. Amardeep | Assistant Programmer, IQAC |

Following could not attend the meeting:

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| 1. Prof. V R Sinha | UIPS |
| 2. Prof. Rajeev Patnaik | Geology |
| 3. Prof. Purva | University Business School |
| 4. Prof. Navleen Kaur | Community Education for Disability Studies |
| 5. Prof. Amrinder Pal Singh | UIET |
| 6. Mr. Guldeep Singh | System Manager IQAC |
| 7. Ms. Baljeet kaur | Assistant programmer, IQAC |

- Prof. Ashish Jain (Director) welcomed all the members and reviewed the previous meeting regarding 1st criterion of revised NAAC guidelines.
- Dr. Sudhir Goyal (Sr. Programmer, IQAC) and Prof. Meena Sharma had given the presentation of Criterion - V of NAAC (SSR & AQAR).
- The following discussions and suggestions were come out in the meeting for better implementation of criterion –V of NAAC guideline as :-

- ✓ Need to list out all the sources/ scheme from where Panjab University student are getting scholarships and to keep the record of sanctioned letters of schemes on website.
- ✓ To identify the departments /institutes/ offices/agencies are maintaining the different types of govt and nongovernment schemes provided to Panjab University Students.
- ✓ To sensitize the departments/chairperson to organise different capability enhancement and development schemes programmes for students like: 'guidance for competitive examinations', 'career counselling', 'soft skill counselling', 'remedial counselling', 'language /communication skills', 'bridge courses', 'yoga and meditation', 'personal counselling etc. In their concerned department or unit wise .

- ✓ To keep a record of number of students benefitted by guidance for competitive examinations and career counselling offered.
- ✓ Keep detail record of agency involved, no. of students participated etc. in capability enhancement and development schemes and to link with institutional website.
- ✓ Departments need to maintain transparent mechanism for timely redressal of students' grievances which includes sexual harassment and anti-ragging, miss-conduct etc.
- ✓ Departments need to maintain student placement and off campus placement data also.
- ✓ Departments need to maintain data of student/ alumni student progression in higher education, i.e. no. of students progresses in higher education within university outside university, where they have enrolled, name of the programme,
- ✓ Keep the record of no. of students appearing and qualifying of competitive exams like net/GATE/SLET/ CAT/ GRE/JSM/IELET/TOEFL ...
- ✓ Keep a record of students participated in cultural programme and sports activities, their Aadhar/ ID number etc.
- ✓ Alumni cell need to maintain the data of alumni and their contribution and need to have frequent alumni meetings.

It was decided that Tentative date for next meetings shall be on 17 th and 19 th July at VCCR

The meeting ended with a vote of thanks.

Prof. Anuradha Sharma
Asso. Director, IQAC

Prof. Ashish Jain
Director, IQAC