

**Swachha Panjab University**  
**Report on the Workshop on Swachhata Audit of Panjab University**

A workshop on carrying out the Swachhata Audit of PU was held on the 18<sup>th</sup> October 2016, at the Gandhi Bhawan. Some 60 faculty members (out of the 70) who had volunteered to conduct the Audit on behalf of the IQAC, and members of the Internal Quality Assurance Cell, attended. The attendees were given a file each, containing the basic information and guidelines along which the audit was to be carried out from 24<sup>th</sup> October to 28<sup>th</sup> October.

Professor Rajivlochan recalled the raison d'être of IQAC and invited Professor O P Katare, Director, Research, PU, to inaugurate the workshop. Professor Katare shared ideas on the importance of being ever vigilant about quality related matters.

Professor Archana Bhatnagar introduced the idea of swachhata audit, took the participants through the various steps that would form the audit and invited the participants to share their views on the audit. Many faculty members who were all volunteer auditors, shared their concerns and ideas on going about the audit.

In summary, the following points were addressed and emerged:

- a. Points about audit of equipment be added as was mentioned by the Hon. VC in the meeting of the Senate. Professor Archana Bhatnagar offered to detail a questionnaire for the same.
- b. It was suggested that some effort be made to evaluate departments so as to make the a basis of some friendly competition between the departments
- c. It was suggested that the auditors conduct the entire exercise in a spirit of helpful and constructive feedback to the departments and the University and abjure the impulse to be retributive
- d. It was suggested that the social sciences and humanities departments be provided some hand holding by their colleagues in the sciences on the matter of writing off equipment and other material that had outlived its importance
- e. The matter of lacunae in equipment etc. was raised for which it was suggested that the departments (a) make efforts to recycle, refurbish, equipment wherever possible and share it with others to ensure longer and better useage of equipment (b) departments use their existing budgetary allocations as also raise supplementary demands to overcome the lacunae.
- f. The matter of 'heritage furniture' was raised to which the participants were informed about (a) the circular from the architect on dealing with heritage furniture and (b) the possibility of extending the life of old furniture by refurbishing it

The workshop ended with Professor Archana Bhatnagar and Rajivlochan thanking all the participants and apologising for not being able to provide any refreshments.

Director  
IQAC