3. Evaluative Report of the Department

1. Name of the Department :   **Department of Public Administration, P.U. Chandigarh**

2. Year of establishment : **1961**

3. Is the Department part of a School/Faculty of the university? **Yes**

4. Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., D.Sc., D.Litt., etc.) : **PG, M.Phil & Ph.D.**

5. Interdisciplinary programmes and departments involved : **N.A.**

6. Courses in collaboration with other universities, industries, foreign institutions, etc. **N.A.**

7. Details of programmes discontinued, if any, with reasons : **N.A.**

8. Examination System: Annual/Semester/Trimester/Choice Based Credit System : **Semester**

9. Participation of the department in the courses offered by other departments : **N.A.**

10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others)

	Sanctioned	Filled	Actual including (CAS & MPS)
Professor	4	3	3
Associate Professor	3	0	1(Re-employed)
Assistant Professor	5	2	2
Others	1	0	0

11. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./ M.Phil. students guided for the last 4 years
Prof. B.S. Ghuman	Ph.D	Professor	Economic Administration & Public Enterprise Management including privatization; Poverty and Sustainable Development; Research Methodology; Educational Administration; E-Governance; Decentralization Public Policy; Regulatory Administration	34 years	3/5
Prof. R.K. Johal	Ph.D	Professor	Public Policy; Voluntary Sector Administration; Social Policy & Welfare Administration; Initiatives in Peoples' Participation; Management Information Systems and E-governance; Administrative and Office Management; Good Governance; Public Enterprise	15 years	3/5

			Management		
Prof. Charanjeev Singh	Ph.D	Professor	Financial Administration and Management; Local Government; Computer Applications; Public Enterprise Management; Poverty Alleviation Programmes (Urban & Rural)	15 years	3.5/6
Sh. Komal Singh	M.A.	Assistant Professor	Administrative Law; Administrative Theory; Development Administration; Local Government in India	9 years	
Dr. Navreet Kaur	Ph.D	Assistant Professor	Social Welfare Administration	8.5 years	0/7
Dr. Sudhir Sharma	Ph.D	Associate Professor (Re-employeed)	Personnel Management and Industrial Relations; Industrial Psychology; Labour Welfare & Administration.	38 years	0/7

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors : **Nil**

13. Percentage of classes taken by temporary faculty – programme-wise information : **Nil**

14. Programme-wise Student Teacher Ratio

Sanctioned:

Progr-amme	Sanctioned strength	Total students	Number of faculty members required					Student Teacher Ratio
			Prof.	Associate Professor	Asstt. Professor	Others	Total	
M.A.-I	60+9*	148	4	3	5	1	13	11:1
MA-II	60+9*							
M.Phil	10							

* NRI seats.

Actual:

Progr-amme	Sanctioned strength	Total students	Number of faculty members required					Student Teacher Ratio
			Prof.	Associate Professor	Asstt. Professor	Others	Total	
M.A.-I	60+9*	148	3	1 (re-employed)	2	0	6	25:1
MA-II	60+9*							
M.Phil -I	10							

* NRI seats.

15. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual

	Sanctioned	Filled	Actual
Administrative Staff	6	6	6
Academic Support Staff(Technical Staff)	NIL	NIL	NIL

16. Research thrust areas as recognized by major funding agencies
Research Methodology, MDG's goals, environment, local governance, Public Policy, Health, Education, NGO's, participation development etc.

17. Number of faculty with ongoing projects from a) national b) international

funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise.

-NIL-

18. Inter-institutional collaborative projects and associated grants received
    a) National collaboration   b) International collaboration

Title of Project	Grant received	Funding Agency	International/National	Participating Faculty
Canadian Model of Community Colleges: Lessons for Higher Education Policy in India	Rs. 6,25,000/-	Shastri Indo-Canadian Institute (SICI), Calgary/New Delhi.	International	Prof. B.S. Ghuman (Co-Investigator) Prof. R.K. Johal Mr. Komal Singh
Research on Current Initiatives: Lessons Learnt and Potential Best Practices in the Field of Youth and Local Self Governance in Bangladesh, India, Malaysia, Pakistan, Sri Lanka	Rs. 2,26,072.00	Commonwealth Asia Youth Programme Asia (CYPA), 2011	International	Dr. Ramanjit Kaur Johal (PI) Jaswinder Kaur, Shaveta Begra, Pavneet Manchanda

19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received. **NIL**

20. Research facility / centre with

    ☐   state recognition

    ☐   **national recognition**   √

    ☐   international recognition

21. Special research laboratories sponsored by / created by industry or corporate bodies   **NIL**

22. Publications:

* Number of papers published in peer reviewed journals (national / international)

* Monographs

* Chapters in

Books *

Edited Books

* Books with ISBN with details of publishers

* Number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* Citation Index – range /

average * SNIP

* SJR

* Impact Factor – range /

average * h-index

Name of Faculty	Papers published		Edited Books/Chapters in Books	Citation Index	SNIP	SJR	Impact Factor
	National	International					
Prof. B.S. Ghuman	8	1	1/3	-	-	-	-
Prof. R.K. Johal	8	3	2/3	-	-	-	-
Dr. Charanjeev Singh	4	0	0	-	-	-	-

23. Details of patents and income generated **NIL**
24. Areas of consultancy and income generated
    1. Public Policy formulation and implementation.
    2. Consultant with commonwealth youth programme for Asia.

25. Faculty selected nationally / internationally to visit other laboratories / institutions

/ industries in India and abroad
    1. Prof. Ramanjit Kaur Johal worked as Consultant with Commonwealth Asia Youth Programme Asia (CYPA) on "Youth and Local Self Governance in Bangladesh, India, Malaysia, Pakistan and Sri Lanka", 2011.

2. Prof. Ramanjit Kaur Johal: Nehru-Fulbright Visiting Lecturer Fellowship 2011-12 (School of Public Affairs, Baruch College, New York).

26. Faculty serving in
   a) National committees
   b) b) International committees
   c) c) Editorial Boards
   d) d) any other (please specify)

Sr. No.	Name of Faculty	Membership
1.	Prof. B.S. Ghuman	1. Editor-in-Chief, Panjab University Research Journal(Arts), India. 2. Independent Director, Fertilizers and Chemicals Travancore Ltd. (FACT), Kochi (2008-11). 3. Ex-Officio Member, Punjab Governance Reforms Commission, Chandigarh (2009-11) 4. Honorary Secretary, Punjab & Chandigarh Regional Branch, IIPA, New Delhi.
2.	Prof. R.K. Johal	1. Member of the Executive Council, Regional Branch (Punjab & Chandigarh), IIPA, New Delhi. 2. Member, Board of Control for the Advanced course in Public Administration (2012-14), IIPA, New Delhi. 3. Member of Public Administration Board of Studies(PG/UG/ Common Board) for the term 01/07/2010 to 30/06/2012, GNDU, Amritsar.
3.	Dr. Charanjeev Singh	1. Member, Post Graduate & Under Graduate Board of Studies in Public Administration from 01/04/2011 to 31/03/2013. 2. Member, Board of Studies in Police Administration (2007-2011). 3. Member, Research Degree Committee Department of Community Education and Disability Studies (01/01/12 to 31/12/2013).

27. Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs).

The teachers of the department delivered lectures in Refresher/orientation programs and also conducted participation workshops in ASC.

28. Student projects

   □ percentage of students who have done in-house projects including

inter-departmental projects   **-NIL-**
- ☐ percentage of students doing projects in collaboration with other universities
  / industry / institute   **-NIL-**
29. Awards / recognitions received at the national and international level by
    - ☐ Faculty
      Prof. Ramanjit K. Johal: Nehru-Fulbright Visiting Lecturer Fellowship 2011-12 (School of Public Affairs, Baruch College, New York)

    - ☐ Doctoral /Post-doctoral fellows   **-NIL-**

    - ☐ Students   **-NIL-**
30. Seminars/ Conferences/Workshops organized and the source of funding (national
    / international) with details of outstanding participants, if any.

Academic year	Details of Seminars/ Conferences/Workshops organized	Source of funding	Participants
2009-10	Reforms in Governance	IIPA, Regional Branch, Chandigarh	All faculty members
	Corruption, Ombudsman and Governance with reference to India	IIPA, Regional Branch, Chandigarh	All faculty members
	Social Sciences: Challenges and Opportunities	IIPA, Regional Branch, Chandigarh	All faculty members
2010-11	Facts of Theory and Practice of Public Administration	IIPA, Regional Branch, Chandigarh	Prof. B.S. Ghuman Prof. R.K. Johal Dr. Sudhir Sharma
	Higher Education in India: Privatisation Globalisation & Regulation	ICSSR North-Western Regional Centre, P.U., Chandigarh	Prof. B.S. Ghuman Prof. R.K. Johal
2011-12	Role of Panchayat Bodies in Rural Development since 1959	IIPA, Regional Branch, Chandigarh	Prof. B.S. Ghuman Prof. R.K. Johal
2012-13	Canadian Model of Community Colleges: Lessons for Higher Education Policy in India	Shastri Indo-Canadian Institute (SICI), Calgary/New Delhi	Prof. B.S. Ghuman (Co-Investigator) Prof. R.K. Johal Mr. Komal Singh
	Administration of Urban Development and Urban Service Delivery (IIPA Annual Conference)	IIPA, Regional Branch, Chandigarh	Prof. B.S. Ghuman Prof. R.K. Johal Mr. Komal Singh
	Gandhian Model of Economic Development	IIPA, Regional Branch, Chandigarh	Prof. B.S. Ghuman Prof. R.K. Johal
	Education Development-Public Private Partnership	ICSSR North-Western Regional Centre, P.U., Chandigarh	Prof. B.S. Ghuman Prof. R.K. Johal Mr. Komal Singh

31. Code of ethics for research followed by the departments
    The department has been following the following code of ethics for

research:-

i. Researchers will claim authorship of a paper only if they have made a substantial contribution. Authorship may legitimately be claimed if researcher(s):-
   a) Conceived the ideas or experimental design;
   b) Participated actively in execution of the study;
   c) Analysed and interpreted the data; or
   d) Wrote the manuscript.

ii. Researchers will not add or delete author(s) from a manuscript submitted for publication without consent of those author(s).

iii. Researchers will not include as co-author(s) any individual who has not agreed to the content of the final version of the manuscript.

iv. Researchers will not submit for publication any manuscript containing data they are not authorized to use. The University assumes that the Principal Investigator(s) of a research project retain the right to control the use of unpublished data resulting from the project unless otherwise specified by contract or explicit agreement.

v. Researchers will not represent research results as new if they have been published or submitted elsewhere, or submit a manuscript for publication while it is under review for possible publication elsewhere.

vi. When using ideas or results of others in manuscripts submitted for publication, researchers will give full attribution of sources. If the ideas or results have not been published, they may not be used without permission or the original researcher. Illustrations or tables from other publications or manuscripts may be used only with permission of the copyright owner. Likewise the guides/supervisors will not publish the work done by their students under their authorship and denying the credit to the student.

vii. Researchers will not purposefully delay publications of another person's manuscript or that of the student they have guided to gain advantage over that person or to punish the person.

viii. Researchers submitting manuscripts for publication will promptly report to editors any errors in research result or interpretations discovered after submission of manuscript or its publication.

ix. All the authors should put their signatures on the manuscript before submitting for publication. This will ensure that none of the authors was ignorant as regards the content of the paper. This will ensure equal responsibility of each author.

x. In terms of the order of authorship, it is proposed that students should be given authorship depending upon their contribution.

xi. For success in science, interest in the subject is foremost. It is followed by the team-spirit and mutual confidence among the team-mates. Therefore the allotment of students to various faculty members subject to the availability of the seat and specialization as well as willingness of the teacher, choice of the students should be the foremost criterion.

32. Student profile programme-wise:

Year 2009-2010:

Name of the Programme (refer to question no. 4)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
M.A	357	28	27	53.57	88.89
M.Phil	12	0	6	0	100.00
Ph.D.	20	4	8	N.A.	N.A.

Year 2010-2011:

Name of the Programme (refer to question no. 4)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
M.A.	440	38	37	56.66	88.57
M.Phil	38	2	9	100	100.00
Ph.D.	20	6	3	N.A.	N.A.

Year 2011-2012:

Name of the Programme (refer to question no. 4)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
M.A.	418	37	33	58.06	90.00
M.Phil	44	1	8	100	100.00
Ph.D.	27	1	14	N.A.	N.A.

Year 2012-2013:

Name of the Programme (refer to question no. 4)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
M.A.	486	31	40	54.16	90.62
M.Phil	58	1	6	Final result awaited	
Ph.D.	19	4	11	N.A.	N.A.

33. Diversity of students

Year 2009-2010 Name of the Programme (refer to question no. 4)	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
M.A.	78.94	10.53	10.53	0.00
M.Phil	83.33	16.67	0.00	0.00
Ph.D.	42.86	7.14	50.00	0.00

Year 2010-2011 Name of the Programme (refer to question no. 4)	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
M.A.	74.67	5.33	14.67	5.33
M.Phil	100	0.00	0.00	0.00
Ph.D.	37.50	0..00	62.50	0.00

Year 2011-2012 Name of the Programme (refer to question no. 4)	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
M.A.	85.71	8.57	5.72	0.00
M.Phil	100.00	0.00	0.00	0.00
Ph.D.	90.91	0.00	0.00	9.09

Year 2012-2013 Name of the Programme (refer to question no. 4)	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
M.A.	85.91	5.64	8.45	0.00
M.Phil	100	0.00	0.00	0.00
Ph.D.	75.00	0.00	6.25	18.75

34. How many students have cleared Civil Services and Defense Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise.

Assessment period	Civil Services	Defense Services	NET	SET	GATE	Others
2009-10	-	1	14	-	-	-
2010-11	-	1	11	-	-	-
2011-12	1	-	01	-	-	-
2012-13	-	-	01	-	-	-

35. Student progression

Student progression	Percentage against enrolled			
Assessment period	2009-10	2010-11	2011-12	2012-13
UG to PG	N.A.	N.A.	N.A.	N.A.
PG to M.Phil.	83.33	81.81%	88.88%	42.85%
PG to Ph.D.	0%	0%	18.18%	61.53%
Ph.D. to Post-Doctoral	-	-	-	-
Employed ☐ Campus selection ☐ Other than campus recruitment	NIL	NIL	NIL	NIL
Entrepreneurs	NIL	NIL	NIL	NIL

36. Diversity of staff

Percentage of faculty who are graduates	
of the same university	50.00%
from other universities within the State	33.33%
from universities from other States from	16.67
universities outside the country	-

37. Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period

-NIL-

38. Present details of departmental infrastructural facilities with regard to

a) Library   **Yes, well equipped in separate room**

	b)	Internet facilities for staff and students	**Yes, Networking & wifi facility available for staff and students 24 hrs.**
	c)	Total number of class rooms **Room**	**3 Class Room, 1 Seminar**
	d)	Class rooms with ICT facility	Yes
	e)	Students' laboratories	No
	f)	Research laboratories	No

39. List of doctoral, post-doctoral students and Research Associates
    a) from the host institution/university
       List of doctoral/Ph.D students:-

Sr. No.	Name of Research Scholar/ Fellow
1	Kuldeep singh
2	Ravinder Singh
3	Ranjeet Singh
5	Vishwadeep Chaudary
6	Neelam Kumari
7	Gagandeep Kaur
8	Anu Jasrotia
9	Promila Kanwar
11	Itika Sharma
12	Puneet Kaur
13	Lhoukhokai Sitlhou
14	Ranjit Singh
15	Deepak Sharma
17	Khushwant Singh
18	Amitabh Dwivedi
19	Souvitho Nyusou
20	Tilak R. Sarangal
21	Dinesh Kumar Malhotra
22	Harjinder Singh
23	Pooja Chanwaria
24	Aditya Sharma
25	Manish Kumar
26	Uma
27	Vinod Kumar
28	Naveen Sharma
29	Gurveen Kaur
30	Dharmendra Singh
31	Umang Bishnoi
32	Namit Kumar
33	Ritu Sharma Soni

34	Jagjit Singh
35	Sarbjit Singh
36	Raghav Khanna
37	Mohit Verma
38	Poonam Sharma
39	Rakesh Kumar
40	Sukhsohit
41	Suparna Sharma
42	Poonam Jyoti Sharma
43	Shruty Garg
45	Balbir Kumar
46	Ashok Kumar
47	Dahlia Khera
48	Meena Devi
49	Harmilap Singh
50	Suchreet Rekhi
51	Ravneet Kaur D/o Sh. Baisakha Singh
52	Mona Kaushal
53	Reena Devi
55	Meenakshi Madaan
56	Kamana
57	Ravneet Kaur D/o Sh. Haravtar Singh
58	Jyoti Arora
59	Indu
60	Jyoti Marwah
61	Karpreet Kaur
62	Sandeep Kaur
63	Manju
64	Udita Singh
66	Gemechu Ararssa Ragassa
67	Sudhi Kumar
68	Mohammad Sohail
69	Anu
70	Isha
71	Vijayetta Sharma
72	Nalin Chaman
73	Satwinder Kaur
74	Uma Sheokand
75	Hardeep Singh
76	Pallavi MahaJan
77	Poonam Chaudhary
78	Deepshika Chaudhary
79	Komal Singh
80	Vatankhah Ardestani Sarah Sadat

81	Abdol Rahman
82	Amanjot Kaur

b) from other institutions/universities

40. Number of post graduate students getting financial assistance from the university.

Assessment Period	No. of PG students getting Financial Assistance
2009-10	02
2010-11	04
2011-12	06
2012-13	01

41. Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology.

No new programme introduced in this period.

42. Does the department obtain feedback from

a. **faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback?**

Yes, Department seeks feedback in case of curriculum development before taking the matter formally to the Board of Studies. The feedback from each teacher about the papers taught is obtained followed by formal meeting of Academic Committee of the Department. Information is also sought from faculty of the affiliated colleges. The Board of Studies, every 3rd year at the time of major changes in the syllabus, forms sub-committees comprising of faculty members from affiliated colleges, Department and USOL to prepare recommendations and these are put up for consideration of the Board of Studies.

b. **students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?**
Some faculty members of their own regularly obtained feedback from the students.

c. **alumni and employers on the programmes offered and how does the department utilize the feedback?**
No formal mechanism to this effect is under consideration.

43. List the distinguished alumni of the department (maximum 10)
   1. Dr.M.S.Gill, Former Chief Election Commissioner
   2. Dr.Dinesh Chandra, Former Additional Secretary, Government of India

3. Shri B.S. Ojha, IAS (Retd.)
4. Dr. G.S.Aujla, Additional Director General Police, Punjab
5. Prof. S.L. Goel, Former Member, UGC
6. Prof. Sahib Singh Bhayana, Former, Honorary Director, ICSSR

44. Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts.

Assessment Period	Seminars/Workshops/Special Lectures organized	Research Schemes
2009-10	03	--
2010-11	02	--
2011-12	01	--
2012-13	04	01

45. List the teaching methods adopted by the faculty for different programmes.
    Lectures, presentation using teaching aids like:-
    i) **LCD Projector with wifi connectivity**
    ii) **Over-head Projectors**
    iii) **Interactive multimedia**

46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored?

    The Department ensure that programme objectives are constantly met by conducting Snap tests, Presentations, Seminars/conferences.

47. Highlight the participation of students and faculty in extension activities.

    Educational-cum-field trips are organized in each semester.

48. Give details of "beyond syllabus scholarly activities" of the department.
    Seminar, conferences, extension lectures, invited lectures and organize Chandigarh Social Science Congress.

49. State whether the programme/department is accredited/graded by other agencies? If yes, give details.
    No

50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied.
    The Department is engaged in applied as well as evaluative research. Major projects completed during this period are given in Sr. No. 18. In addition 24

    National/ International papers have been published. Faculty members are also engaged in preparing study material for distance education programme of University as well as MHRD (EG Pathshala).

51. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

Strengths:

1. The Department teaches in four specialized areas of publication:-
   - Group A: Applied Development Administration (with special reference to India)
   - Group B: Economic Administration (with special reference to India)
   - Group C: Human Resource Management (with special reference to India)
   - Group D: Administrative Management (with special reference to India)

2. Research undertaken on individual as well as research project basis in area of administration including public policy.

3. Faculty is also engaged in consultancy.

4. Services of faculty are also sought by the Govt. as Prof. B.S. Ghuman was the member of 6th pay commission.

5. Good quality students.

Weaknesses:

1. Shortage of faculty.
2. Shortage of Infrastructure.
3. Shortage of E-infrastructure.
4. Shortage of class rooms.
5. For want of fund only one international journal is subscribed.

Opportunities:
1. The opportunity of the discipline has expanded in the back drop of the changing role of State, market and third sector i.e. NGOs.

2. The department is in a position to meet the requirement of public, private and NGO sector.

52. Future plans of the department.
   1. Setting up a centre for Public Policy in e-governance.
   2. To start 5-years integrated program at undergraduate levels.