

3. Evaluative Report of the Department

1. Name of the Department : Library Science & Information
2. Year of establishment : 1960
3. Is the Department part of a School/Faculty of the university?
Faculty of Arts
4. Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., D.Sc., D.Litt., etc.)
Ph.D. & Integrated Masters
5. Interdisciplinary programmes and departments involved **Nil**
6. Courses in collaboration with other universities, industries, foreign institutions, etc.
: Nil
7. Details of programmes discontinued, if any, with reasons : Nil
8. Examination System: Annual/Semester/Trimester/Choice Based Credit System :
Semester
9. Participation of the department in the courses offered by other departments : Nil
10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors / Asst. Professors / others)

	Sanctioned	Filled	Actual (including (CAS & MPS)
Professor	2	1	1
Associate Professors	1	-	-
Asst. Professors	4	2	2
Others	-	-	-

11. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D/ Students guided for the last 4 years.
Prof. Preeti Mahajan	M.A, M.Lib, Ph.D.	Professor	Library management, Library cataloguing, Reference and information sources, Social Science Information System, IT applications to library & information centre, Information Storage & Retrieval.	24	3
Dr. Rupak Chakravarty	B.Sc, M.Lib, Ph.D.	Assistant Professor	Application of ICT in Libraries & Information Centres, Open Access, Institutional Repositories, Library 2.0, FOSS, Marketing, Library Management, Dewey Decimal Classification (DDC), Scientific Networking. Library Portals.	7	Nil

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors

Nil

Dr. Shiv Kumar	M.Sc, M.Lib, Ph.D.	Assistant Professor	Knowledge Organization - Catalogue Theory and Practice and Research Methodology.	1	Nil
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13. Percentage of classes taken by temporary faculty – programme-wise information

Year/ No. of Guest Faculty	Classes taken by Guest Faculty of M.Lib 1 st year	Classes taken by Guest Faculty of M.Lib 2nd year
2009/2	20%	20%
2010/2	-do-	-do-
2011/2	-do-	-do-
2012/3	-do-	-do-
2013/2	-do-	-do-

14. Programme-wise Student Teacher Ratio

M.Lib.I.Sc = 1:20

Ph.D. = 1:8

15. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual

Technical –	Nil
1 Steno –	Vacant
1 Jr. Asstt./Clerk -	Filled
1 Clerk/DEO -	Filled
1 Peon –	Filled

16. Research thrust areas as recognized by major funding agencies: Nil
17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise. : Nil
18. Inter-institutional collaborative projects and associated grants received
- a) National collaboration b) International collaboration
- Nil
19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received.
- Nil
20. Research facility / centre with
- state recognition Nil
 - national recognition Nil
 - international recognition Nil
21. Special research laboratories sponsored by / created by industry or corporate bodies : Nil
22. Publications:
- Number of papers published in peer reviewed journals (national / international)
 - National – 11
 - International – 26
 - Monographs : Nil
 - Chapters in Books
 - National – 26
 - International – 6
 - Edited Books: : Nil
 - Books with ISBN with details of publishers
 - Nil

- Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - 19
 - Citation Index – range / average
 - Nil
 - SNIP: Nil
 - SJR : Nil
 - Impact Factor – range / average: Nil
 - h-index
23. Details of patents and income generated: NA
24. Areas of consultancy and income generated : Nil
25. Faculty selected nationally / internationally to visit other laboratories / institutions / industries in India and abroad: Nil
26. Faculty serving in
- | | |
|-------------------------------|---------------|
| a) National committees | ILA |
| b) International committees | Nil |
| c) Editorial Boards | 2 |
| d) Any other (please specify) | Reviewer = 10 |
27. Faculty recharging strategies (UGC, ASC, Refresher/orientation programs, workshops, training programs and similar programs). : NA
28. Student projects
- percentage of students who have done in-house projects including inter-departmental projects
Nil
 - percentage of students doing projects in collaboration with other universities / industry / institute.
Nil
29. Awards / recognitions received at the national and international level by
- Faculty Nil
 - Doctoral / post doctoral fellows Nil

- Students Nil

30. Seminars/ Conferences/Workshops organized and the source of funding (national international with details of outstanding participants, if any.

Nil

31. Code of ethics for research followed by the departments

The Department adopts all the Rules & Regulations as adopted by the Panjab University.

32. Student profile programme-wise:

Name of the Programme (refer to question no. 4)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
2009	82	6	28	2	10
2010	84	11	19	-	-
2011	70	10	18	3	10
2012	99	18	13	2	20
2013	173	13	28		

33. Diversity of Students

Name of the Programme (refer to question no. 4)	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
2009	28	2	4	Nil
2010	25	2	3	Nil
2011	21	-	7	Nil
2012	25	1	5	Nil
2013	30	5	6	Nil

34. How many students have cleared Civil Services and Defence Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise.

35. Student progression

Student progression		Percentage against enrolled
UG to PG		NA
PG to M.Phil.		NA
PG to Ph.D.		6
Ph.D. to Post-Doctoral		0
Employed		
<input type="checkbox"/>	Campus selection	Nil
<input type="checkbox"/>	Other than campus recruitment	Exact data not available
Entrepreneurs		Nil

36. Diversity of staff

Percentage of faculty who are graduates	
of the same university	50%
from other universities within the State	Nil
from universities from other States	50%
From universities outside the country	Nil

37. Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period 2

38. Present details of departmental infrastructural facilities with regard to

a) Library

- | | | |
|----|--|-----|
| b) | Internet facilities for staff and students | Yes |
| c) | Total number of class rooms | 2 |
| d) | Class rooms with ICT facility | 1 |
| e) | Students' laboratories | 1 |
| f) | Research laboratories | 0 |
39. List of doctoral, post-doctoral students and Research Associates
- | | | |
|----|--------------------------------------|---|
| a) | from the host institution/university | 6 |
| b) | from other institutions/universities | 4 |
40. Number of post graduate students getting financial assistance from the university.
2
41. Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology.
Nil
42. Does the department obtain feedback from
- | | |
|----|--|
| a. | faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback? |
|----|--|
- The Department obtain feedback from faculty on curriculum and the feedback received is discussed in the Academic & Administrative Committees.
- The teachers of the department meet regularly (both formally and informally) to discuss and share their opinions regarding teaching-learning evaluations.
- | | |
|----|--|
| b. | students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback? |
| c. | alumni and employers on the programmes offered and how does the department utilize the feedback? |
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43. List the distinguished alumni of the department (maximum 10)
1. Prof. Ashu Shokeen, ILA President
 2. Prof. Jagtar Singh, IATLIS President

44. Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts.

1. Prof. H.R. Chopra
2. Dr. Dilara Begum. Librarian, Head of Library. East West University. Dhaka, Bangladesh

45. List the teaching methods adopted by the faculty for different programmes.

Interactive, discussion-based, multimedia, web-based.

46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored? Students are being employed in private and public sectors.

Apart from the rigorous method of evaluation of students through House Tests, Snap Tests, Term-Papers, Assignments, students are offered ample space for interaction and clarifying their doubts. Their level of understanding is assessed through verbal questions followed by discussions.

Their test evaluations and assignments are discussed and constructive suggestions for improvement are provided.

47. Highlight the participation of students and faculty in extension activities. Libraries' tours.

Extension Activities

Under the educational tour prog. Students are taken for a visit to libraries of repute including academic, special and public libraries to give practical exposure to their day-to-day activities (house keeping operations) and to observe their special features.

Teachers actively participate and contribute in various committees at university and departmental levels.

Participation in inspection committees to monitor the state of the affairs in LIS education in colleges.

Members of interview boards and screening committees pertaining to the recruitment process.

Paper setting, evaluation, Ph.D. Viva/Examiner @ other universities.

48. Give details of “beyond syllabus scholarly activities” of the department.

Students are encouraged to participate in extracurricular activities and competitive events like quizzes, essay writing competitions, poster making, model making and other academic events.

Students are also imparted soft-skills though at a limited level (like web-designing).

49. State whether the programme/ department is accredited/ graded by other agencies? If yes, give details.

Nil

50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied.

About 55 Ph.Ds have been awarded in LIS.

The faculty members are actively engaged in research publications in peer-reviewed journals and book chapters. We also contribute in conferences and subsequent publication in conference proceedings. Faculty members are also serving as the members of editorial boards and reviewers of reputed journals. They are members of National Professional bodies like ILA, IASLIC & IATLIS.

Faculty members also give extension lectures in refresher courses, colleges and even schools, thus contributing significantly in scholarly communication.

51. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

(a) Strengths

1. One of the oldest LIS department in North India. (Established in 1960)
2. Curriculum at par with the industry.
3. Curriculum regularly updated.
4. Professional course (2 year integrated, semester system) provides ample opportunities for training and jobs.
5. Every attempt is made to maintain the quality of Research.
6. Maintaining higher standards of professional education despite shortage of faculty and funds.

(b) Weaknesses

1. Shortage of faculty members. More than 57% as sanctioned posts are lying vacant.
2. Lack of space for computer lab., lack of computers & other IT infrastructure.
3. No seminar hall.
4. No Research Scholars' room.
5. On account of limited faculty strength, many optional papers are not – taught (cannot be opted by students).

52. Future plans of the department.

Future Plans of the Department :

- 1) To organize scholarly activities in the Department by active participation by the students.
- 2) To organize Refresher courses in LIS.
- 3) To update syllabus as per the schedule of the university.
- 4) To install smart classroom in the 2nd classroom in case budget is allocated for the same by the university.
- 5) To facilitate student participation in seminars presentations
- 6) To seek funds for ICT infrastructure development for imparting practical training of the students.
- 7) To motivate and facilitate students for availing facilities & training programmes being offered proposed by Central Placement Cell (CPC).
- 8) To add quality collection in the Department library.