

2015-16

Information Resource Book



Department of

.....

Panjab University
Chandigarh

A Complete and Authentic record of the department/centre/institute for all purposes of information documentation and dissemination.

Where no data is available, it is mentioned as 'No Data'.

Guidelines for filling this document

This is an effort by the IQAC/MIS Cell to document the records of departments so that data can be retrieved later on as sought by various agencies. Some guidelines are given to document the records properly:

- 1. Ensure that data is complete and no columns are left blank. In case data does not exist please mention it as 'No Data'.*
- 2. Ensure that data does not differ from other official records such as Students Registration Returns, Annual Reports, and other such documents.*
- 3. Keep a hard bound copy of this as record of the department and send a soft copy to mis@pu.ac.in*
- 4. The Table of Contents (TOC) and Index (at the end) have been generated automatically. You can right click on it to update it when the data is finalized.*
- 5. For any queries, you may contact IQAC: Intercom: 4074, Telephone: 2544022, email: iqac@pu.ac.in, and mis@pu.ac.in*

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1. Profile of the Department

Name of the Department		
Name of the Faculty of the Department		
Year of establishment		
Name of the Chairman/ Director/ Coordinator		
Address of the department		
Telephone number with STD code		
Official email ID of the department (xxx@pu.ac.in)		
Website address of the department		
Interdisciplinary programmes and departments involved Interdisciplinary : An integrative approach in which information from more than one discipline is used in interpreting the content of a subject, phenomenon, theory or principle.		
Special status conferred by Central/ State Government / UGC/CSIR/DST/DBT/ICMR etc (Yes/No)	Autonomy by State/Central Govt. / University	
	Centre with Potential for Excellence	
	DST Star Scheme	
	UGC- SAP	
	DST-FIST	
	UGC - Innovative PG programmes	
	UGC- COP Programmes	
	Any other (specify)	

Research facility / centre with State recognition National recognition International recognition	
Special research laboratories sponsored by / created by industry or corporate bodies	
Department Logo (if any):	
Special schemes/initiatives of department	
Innovative processes adopted in teaching and learning	
Thrust areas of research as recognized by major funding agencies	

Brief about the department: (Not to exceed 500 words)

Give details of “beyond syllabus scholarly activities” of the department.

Briefly highlight the contributions of the department in generating new knowledge, basic or applied.

2. Infrastructure

Facilities	Existing	Newly created/ added	Source of funds	Total
Class rooms				
Class rooms with ICT facility				
No. of Research Labs				
No. of Computer labs				
No. of Common rooms				
No. of Rooms for research scholars				
No. of Rooms for faculty/ staff				
No. of Other rooms (specify)				
Total no. of rooms in the department				
Total Number of Computers in the department				

Facilities for differently abled (Specify Yes or No)	Ramp	
	Toilet	
	Wheel Chairs	

	Lifts	
	Others (Please Specify)	
Internet facilities for staff and students	Fully net enabled department for all faculty and students (Yes/No)	
	Access to professional databases (Yes/No)	
	Access to ProQuest Newspapers (Yes/No)	
	Details of special purpose software used by the department for teaching/research (e.g. Matlab, SPSS, GIS, Simulation, etc.)	
Library	No. of books held by departmental library	
	No. of Journals held by departmental library	
	No. of PhD/MPhil theses held by departmental library	
	Annual Expenditure of Departmental Library in Rs.	
Laboratories	Annual Expenditure on Labs. In Rs.	

* ICT consists of the hardware, software, networks and media for the collection, storage, processing, transmission and presentation of information (voice, data, text, images) as well as related services.)

3. Profile of the Programmes

Details of Programme offered:

Course Name	Level (UG/PG)	Type (Full Time/ Part Time)	Total No. of Seats (Numeric only)	Duration of the course (years)	Self Financing (Yes/No)	Value Added (Yes/No)	Interdisciplinary (Yes/No)	Innovative (Yes/No)

Interdisciplinary: An integrative approach in which information from more than one discipline is used in interpreting the content of a subject, phenomenon, theory or principle.

Details of Programme discontinued (if any):

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Participation of the Department in the courses offered by other departments:

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4. Faculty Profile

Details of faculty data

Name of Faculty Member	Gender (M/F)	Date of Birth (dd/mm/yy)	Designation	Employment type (Regular/Guest/Temporary etc)	Specialization	Experience (No. of years)	Qualification	NET/SLET/GATE etc qualified. If yes please mention.	Date of obtaining Highest Qualification	State/Country from which acquired Graduation	State/Country from which acquired Highest qualification	Highest qualification obtained in which subject	Date of Joining	State of residence (Original state)	No. of PhD Students Guided	Category (SC/ST/OBC/Any other)	PAN

Percentage of classes taken by temporary faculty:

Programme wise Student Teacher Ratio

Summary of faculty strength

	Faculty Position (in same year)	Assistant Prof.	Associate Prof.	Professor	Others	Total
Regular	Sanctioned					
	In Position					
Temporary	In Position					
Adhoc	In Position					
Guest	In Position					
Reemployed	In Position					

Other equivalent designations

Any other designations as per UGC that are equivalent to faculty e.g. librarian /Physical education coaches etc:

	Faculty Position (in same year)	Designation-1	Designation-2	Designation-3	Designation-4	Total
Regular	In Position					
	Vacant					
Temporary	In Position					
	Vacant					
Adhoc	In Position					
	Vacant					
Guest	In Position					
	Vacant					
Reemployed	In Position					
	Vacant					

Major Achievements of the Faculty

Sr. No.	Name of faculty	Nature of Achievement with details and date, if applicable

List of Senior Visiting Fellows, adjunct faculty, emeritus professors:

Sr. No.	Name of faculty	Designation

5. Support Staff Profile

No. of Academic Support Staff

No. of Staff	Sanctioned	Filled	Actual
For Technical Staff			
Administrative Staff			

Faculty/Staff Development programmes

	Description of the Programme(s)	Conducted via *HRDC/ASC (Yes/No)?	Number of Participants	Date and venue
For Teaching staff				
For Non- teaching staff				
For Students				

(Participant wise data should also be available separately)

*HRDC: Human Resource Development Centre, ASC: Academic Staff College

6. Student profile

Detailed Student List

For each course and each year record of students. Please add more rows to this table as required, but do maintain record of every student who has joined the department.

PUPIN/ Regd.#	Name	Class with year	Level (UG/ PG/ PhD etc)	Date of Joining Course	Date of Completion of Course	Gender (M/ F/ T)	Category (GN/ SC/ST/ OBC/ PwD/)	Economically Backward (Yes/No)	State Board/ university/ city/state from which came to join PU	Nationality

Students Enrollment Summary

(Generated from the detailed student list)

Class (For example: BSc Part-I, MA Part-II etc)	General		SC		ST		OBC		*PWD (Persons With Disabilities)		Foreign Students		Others (Misc.)		Total	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F

*Kindly mention the essentials of Persons with Disabilities (Like Blind, Loco motor disability etc)

Students Diversity Summary

(Generated from the detailed student list)

Particulars	UG			PG			M-Phil			Ph.D.			Diploma (other than self financing)			Certificate (other than self financing)			Self Financing (all courses)			Grant given to students from various sources Total		
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
No. of students from the Same State where the Institution is located																								
No. of students from other States																								
No. of NRI Students																								
No. of overseas students excluding NRI's																								
Grand Total.																								

Details of the two previous batches of students admitted

Particulars	The Year Before			Last Year		
	Give the year here:			Give the year here:		
	UG	PG	Total	UG	PG	Total
No. of students admitted to the programme						
No. of Drop-outs						
Within four months of joining						
Afterwards						
No. appeared for the final year examination.						
No. Passed in the final Exam.						
No. passed in first class.						

Student Progression

Student Progression	Percentage against Enrolled
UG to PG	
PG to Ph.D.	
Ph.D. to PDF	

Student Projects and Financial Assistance from university

- a. Percentage of students who have done in-house projects excluding inter-departmental projects:...
- b. Percentage of students doing projects in collaboration with other universities /Institutes:...
- c. No. of Students getting financial assistance from university: (i) UG=.... (ii) PG=...
- d. Student Exchange Program
- e. Inbound Students Male: Female:.....
- f. Outbound Students Male: Female:.....

7. Alumni Support

Alumni Association Details

- a. Does the department have alumni association (Y/N)? :
- b. If yes Name and Registration No. of the Alumni Association:
- c. Names of Distinguished Alumni (Max 10)

Sr. No.	Name of the Alumni	Position & Company	Batch (Ex: 2009-2012)	Remarks
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Support from the Alumni

Name of the Alumni	Type of support	Date

Feedback from the Alumni

Nature of feedback sought:

No. of feedbacks sought:

No. of feedbacks received:

Details of the feedback received from the alumni

Sr. No.	Name of the Alumni	Batch	Feedback

8. Examination Data Record for the year

a. Performance in Final Examinations

Programme Name	No. of Students Applied		No. of Students Appeared		Distinction		No. passed with 1 st Division or equivalent		No. passed with 2 nd Division or equivalent		No. passed with 3 rd Division or equivalent		Total No. passed		Pass % age	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F

b. Examination/Evaluation reforms initiated by the department/institute

(E.g. Open Book Exam, Double evaluation, Photocopy, Online MCQ etc.).

c. Average percentage of attendance of students:

d. Performance in Public Examinations

Total No. of students of the Institution who have passed the following Competitive examinations in the last three years:

Examination	Number of Students		
	This academic year	Previous Year	Previous to Previous Year
UGC-CSIR (NET/JRF):			
SET			
GATE			
CAT			
Military			
Civil Services			
IAS/IFS/IPS/IFoS			
Any other all-India Service			
Provincial Civil Service			
Any other (specify):			

9. Revision/update of regulation or syllabi

No. of faculty members involved in curriculum restructuring/ revision /syllabus development	As member of Board of Study	
	As Faculty	
	As Curriculum Development workshop	
Flexibility of the Curriculum		
CBCS		
Core		
Elective option		
Open options		

10. Details of Extension Activities

(Details of lectures/activities by the members of the teaching departments at affiliated colleges and other institutions)

Topic of Activity	Category of activity (NCC/ NSS/ Extension Lectures/ Continuing Education/ Others)	Level of Activity (International/ National/ State/ Other)	Duration in days	No. of participants	Institution/Place	Date(s)

(add more rows if required)

Institutional Social Responsibility

Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility (add more rows if required)

Sr.#	Major Activity
1	
2	

(add more rows if required)

11. Research Data

No. of teachers actively involved in research:

Guiding M.Phil/ Ph.D	
Operating Research Projects	
Offering Consultancy	

Details of Projects/Schemes

Sponsor	Title	Outlay (Rs.)	Funds Sanctioned (Rs.)	Period	Type (Major/ Minor/ Specific/ Others)	Status (Completed, Ongoing, Sanctioned, Submitted)	Principal Investigator and Research Team

Initiatives of the departmental IQAC in sensitizing/promoting research climate in the department/institution.

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List of Research Scholars

Sr. #	Name	Topic of Research in brief	Name of Supervisor(s)	Date of Enrollment	Date of RDC	Extension granted (if any)	Date of Submission of Thesis	Details of Fellowship/ Bursary / Travel and any other research grants In ₹ and source	Gender (M/F)	Category (GN/ SC/ ST/ OBC/ PwD)	Name of State of university from which came to join the research programme of PU.	Nationality

Note: Please add rows to the table below to suit your requirements

List of Post Doctoral Fellows

Sr. #	Name	Topic of Research in brief	Name of Supervisor(s)	Date of Enrollment	Details of Fellowship /Bursary / Travel and any other research grants In ₹ and source	Gender (M/F)	Category (GN/ SC/ ST/ OBC/ PwD)	Name of State of university from which came to join the research programme of PU.	Nationality

Note: Please add rows to the table below to suit your requirements

List of Research Associates etc.

Sr. #	Name	Gender (M/F)	Topic of Research	Name of Supervisor(s/Investigator)	Details of Fellowship/ Bursary / Travel and any other research grants in ₹ and source	Category SC / ST /OBC/ etc.	Name of State of university from which came to join the research programme of PU.	Nationality

Note: Please add rows to the table below to suit your requirements

12. Collaborations and MoUs during the year

Details of Collaboration done

Month/Year of Collaboration	Between Parties	Level (National/ International)	Type (Existing/ New this year)	Valid up to

--	--	--	--	--

National and international linkages established for Teaching and Research

Sr. No.	Description	Type (National/ International)
1		
2		
3		

Details of beneficiaries of linkages:

Category	No. of Beneficiaries	
	National	International
Teachers		
Students		
Researchers		

13. Patents & Consultancy and other IPR

Details of the patents

Sr#	Name of the patent	Person Name (s)	Department	No. and Date	Type (National/International/Commercialized)
1					
2					
3					
4					

Details of the Consultancy

Sr#	Name of the project	Person Name (s)	Department	No. and Date	Type (National/ International/ Other)	Income Generated (Rs.)
1						
2						
3						
4						

Summary of the patents/copyrights/any other IPR

No. of Patents filed	
No. of Patents granted	
No. of Copyrights obtained	
No. of Geographical Indications (GI) filed	
No. of Geographical Indications (GI) granted	
No. of Designs filed	
No. of Designs granted	
No. of Trademarks obtained	
Any other IPR (Please specify)	
No. of New products developed	
No. of New processes developed	
No. of Import substitutes developed	
No. of Design prototypes developed	
No. of Consultancy services rendered	
No. of Collaboration with other National Institutions/Labs for R&D project	
No. of Collaboration with other International Institutions/Labs for R&D projects	
No. of Collaboration with Industry (National) for R&D projects	

No. of Collaboration with Industry/Multinational (Foreign) for R&D projects	
Any other items (Please specify)	

Faculty selected to visit other Labs/Institutions/Industries in India and abroad.

Sr#	Name of the Faculty	Place	Date (s)	Type (National/ International/ Other)	Remarks
1					
2					
3					
4					
5					
6					

Faculty serving in a) National Committees

Sr#	Name of the Faculty with Designation	Name of the Committee	Position held	Duration
1				
2				
3				

Sr#	Name of the Faculty with Designation	Name of the Committee	Position held	Duration
4				
5				
6				

Faculty serving in International Committees

Sr#	Name of the Faculty with Designation	Name of the Board/Details	Position held	Duration
1				
2				
3				

Faculty serving in Editorial Boards

Sr#	Name of the Faculty with Designation	Name of the Board/Details	Position held	Duration
1				
2				
3				

14. Awards and Recognitions

Details of awards and recognitions

Please include awards won by students in NCC, NSS, Sports/Games, Cultural Events, and other such activities. Include rows to accommodate all data.

Category	Name of the award/ recognition	Level (International/ National/ State/ University/ Other)	Awarding agency	Month/ Year	Name of the recipient
Faculty					
Doctoral students					
Post doctoral fellows					

Category	Name of the award/ recognition	Level (International/ National/ State/ University/ Other)	Awarding agency	Month/ Year	Name of the recipient
Students					

Record of faculty who were awarded M.Phil, Ph.D, D.Sc, & D.Litt. during the academic year

Sr. No.	Name of the faculty	Designation	Degree awarded (M.Phil./ Ph.D./ D.Sc./ D.Litt.)
1			
2			
3			

15. Seminars, Conferences, and Workshops

a. Seminars/Conferences/Workshops organized by the department

Title of the event	Type (Seminar/ Conference/ Workshop/ ...)	Funding Agency	Level (International/ National/ State/ University/ Other)	Place & Date (s)	No. of Participating Faculty	No. of papers presented	No. of faculty acted as resource persons	Name of the Organizer

b. Seminars/Conferences/Workshops attended by the department

Title of the event	Type (Seminar/ Conference/ Workshop etc.)	Level (International/ National/ State/ University/ Other)	Place & Date (s)	No. of Participating Faculty	No. of papers presented	No. of faculty acted as resource persons	Name of the Organizer

c. Lectures delivered by Visiting Scholars

Name and address	Topic	Level (International/ National/ State/ University/ Other)	Place & Date (s)

Name and address	Topic	Level (International/ National/ State/ University/ Other)	Place & Date (s)

16. Placements record

Level: Under Graduates

	Number	Salary offered per annum (Rs.)	
		Lowest	Highest
On campus			
Number of Companies Visited			
Number of Students Participated			
Number of Students Placed			
Off campus			
Number of Companies Visited			
Number of Students Participated			

Number of Students Placed			
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Level: Post Graduates and above

	Number	Salary offered per annum (Rs.)	
		Lowest	Highest
On campus			
Number of Companies Visited			
Number of Students Participated			
Number of Students Placed			
Off campus			
Number of Companies Visited			
Number of Students Participated			
Number of Students Placed			

Details of student counseling and career guidance at the department level

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Efforts made by the department to enhance employability of the students

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Scholarships and Financial Support

Sr. .No.	Name of the student	Class and year	Category (GN/ SC/ ST/ OBC)	Gender (M/F/T)	Type of Support (University/ Centre Govt./ State Govt./ Other)	Name of Scholarship/ Support	Amount per year (in Rs.)
1.							
2.							
3.							
4.							
5.							
6.							

17 Cultural fairs/exhibitions etc organized

a. Student organized initiatives/fairs/exhibitions

Add more rows if necessary

Sr. No	Name of the event	Type (Sports/ Cultural/ Fair/ Exhibition/ Others	Level (International/ National/ State/ Other)	Venue	Date	No. of Students Participated
1.						
2.						
3.						
4.						
Total No. of students participated						

b. University organized initiatives/fairs/exhibitions

Sr. No	Name of the event	Type (Sports/ Cultural/ Fair/ Exhibition/	Level (International/ National/ State/	Venue	Date	No. of Students Participated
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		Others	Other)			
Total No. of students participated						

Add more rows if necessary

18. Publications during the academic year

Author, only those from the department need be identified by name	Title of the paper/book	Publisher	Type of publication (Monographs/ Book/ Chapter in Books/ Edited Books/ Technical Report/ Non-Technical Report/ etc)	Date/ Year	DOI / ISSN/ ISBN	Level (National/ International/ Other)	Peer reviewed (Yes/No)	eJournals (Yes/No)	Conference Proceedings (Yes/No)	Impact Factor	h-Index
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Author, only those from the department need be identified by name	Title of the paper/book	Publisher	Type of publication (Monographs/ Book/ Chapter in Books/ Edited Books/ Technical Report/ Non-Technical Report/ etc)	Date/ Year	DOI / ISSN/ ISBN	Level (National/ International/ Other)	Peer reviewed (Yes/No)	eJournals (Yes/No)	Conference Proceedings (Yes/No)	Impact Factor	h-Index

19. Major grievances of students (if any) redressed

Student Name	Class	Grievance and resolution

20. Disable friendly measures

Ramps/Lifts/Wheel Chairs etc	
Wash rooms/toilets	
Others	

21. Environment friendly measures:

Contribution to environmental awareness / protection	
Whether environmental audit was conducted (Yes/No)?	

22. Feedback from stakeholders

Feedback data

From stakeholders	On all aspects in numbers. Write 'No Data' if no feedback obtained.
Alumni	
Parents	
Employers	
Students	

Mode of feedback:

Online
Manual
Co-operating schools (for PEI)

Does the department obtain feedback from:

- Faculty on curriculum as well as teaching-learning evaluation? If yes, how does the department utilize the feedback?
- Students on staff, curriculum and teaching-learning evaluation and how does the department utilize the feedback?
- Alumni and employers on the programmes offered and how does the department utilize the feedback?

23. Two best practices followed by the department

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24. SWOC Analysis

Detail five major strengths, weaknesses, opportunities, and challenges (SWOC) of the department and future plans of the Departments

Strengths	1.	
	2.	
	3.	
	4.	
	5.	
Weaknesses	1.	
	2.	
	3.	
	4.	
	5.	
Opportunities	1.	
	2.	
	3.	
	4.	
	5.	

Challenges	1.	
	2.	
	3.	
	4.	
	5.	

25. Detailed future plans of the Departments

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Signature of the Chairperson:

Glossary

Academic audit	An exercise which serves to provide assurance that the delegated responsibilities for quality and standards of academic provision are being appropriately discharged.
Academic calendar	The schedule of the institution for the academic year, giving details of all academic and administrative events.
Academic flexibility	Choice offered to the students in the curriculum offering and the curriculum transactions.
Accreditation	Certification of quality that is valid for a fixed period, which in the case of NAAC is five years.
Assessment	Performance evaluation of an institution or its units based on certain established criteria.
Assessors	Trained academics or experts who represent NAAC on peer teams.
Benchmarks	An example of good performance that serves as a standard for comparison of one's own performance. It is a technique in which an institution measures its performance against that of the best of others.
Beyond syllabus scholarly activities	Participation in academic activities beyond the minimum requirements of the syllabus.
Blended learning	A mixing of different learning environments such as traditional face-to-face classroom methods with modern computer-mediated activities.
Bridge course	A teaching module which helps to close the gap between two levels of competence.
Carbon neutral	A term used to describe fuels that neither contribute to nor reduce the amount of carbon (measured in the release of carbon dioxide) into the atmosphere.
Catering to student	The strategies adopted by institution to fulfill the diversity needs of a heterogeneous group of students.
Choice based credit system	A mode of learning in higher education which facilitates a student to have some freedom in selecting his/her own choices, across various disciplines for completing a UG / PG programme. It is popularly known as the cafeteria model.
Citation index	The number of times a research papers it is referred to by other researchers in refereed journals and is a measure of validity of its contents.
Co-curricular activities	Activities, which support the curriculum such as field trips, display of academic achievements, quiz, debate, discussion, seminars, role-play, etc.

Collaboration	Formal agreement/ understanding between any two or more institutions for training, research, student/faculty exchange or extension support.
Completion rates (course/programme)	The ratio of the total number of learners successfully completing a course/ graduating from a programme in a given year to the total number of learners who initially enrolled on the course/programme.
Constituencies	All the academic, administrative and support units of the institution.
Counseling	Assisting and mentoring students individually or collectively for academic, career, personal and financial decision-making.
Course outlines	List of the course modules, similar to a table of contents in a book or the outline used for writing papers. The outline defines the scope and content of the course.
Course schedule	Details of classes being offered, its time, location, faculty, and its unique number which students must know in order to register. The course schedule is published prior to the commencement of registration for each semester / session.
Criteria	Pre-determined standards of functioning of an institution of higher education that form the basis of assessment and accreditation as identified / defined by NAAC.
Curriculum design and development	Process of defining the contents of units of study and usually obtained through needs assessment, feedback from stakeholders and expert groups. Curriculum design and curriculum development are procedures which are closely linked to the description of learning outcomes.
Cycles of Accreditation	An institution undergoing the accreditation process by NAAC for the first time is said to be in Cycle 1 and the consecutive five year periods as Cycle 2, 3, etc.
Dare Database - International Social Sciences Directory	Provides access to world wide information on social science, peace, and human rights research and training institutes, social science specialists, and social science periodicals.
Dual degree	Pursuing two different university degrees in parallel, either at the same institution or at different institutions (sometimes in different countries), completing them in less time than it would take to earn them separately.
Elective courses	A choice available to students to select from among a large number of subjects.
Emerging areas	New areas of study and research deemed important to pursue. These areas may have been identified by national agencies or international bodies.
Enrichment courses	Value added courses offered by institution for student empowerment. They enhance the curriculum by amplifying, supplementing and replacing such parts or features as have become ineffective or obsolete.
Evaluation process and reforms	Assessment of learning, teaching and evaluation process and reforms to increase the efficiency and effectiveness of the system.
Extension activities	The aspect of education, which emphasizes neighborhood services. These are

	often integrated with curricula as extended opportunities intended to help, serve reflect and learn. The curriculum-extension interface has educational values, especially in rural India.
Faculty development program	Programs aimed at updating the knowledge and pedagogical skills of faculty.
Feedback	a) Formative and evaluative comments given by tutors on the performance of individual learners. b) Evaluative comments made by stakeholders to the institution on the quality and effectiveness of a defined process. c) Response from students, academic peers and employers for review and design of curriculum.
Financial management	Budgeting and optimum utilization of financial resources.
Flexibility	A mechanism through which students have wider choices of programmes to choose from, as well as, multiple entry and exit points for programmes / courses
Gender Audit	A tool and a process based on a methodology to promote organizational learning at the individual, work unit and organizational levels on how to practically and effectively mainstream gender.
Graduate Attributes	Qualities, skills and understandings a university community agrees its students should develop during their time with the institution. These attributes include, but go beyond, the disciplinary expertise or technical knowledge that has traditionally formed the core of most university courses. They are qualities that also prepare graduates as agents for social good in an unknown future.
Green Audit	The process of assessing the environmental impact of an organization, process, project, product, etc.
Grievance redressal	Mechanisms for receiving, processing and addressing dissatisfaction expressed, complaints and other formal requests made by learners, staff and other stakeholders on the institutional provisions promised and perceived.
h-index (Hirsch Index)	An index that attempts to measure both the productivity and impact of the published work of a scientist or scholar. The index is based on the set of the scientist's most cited papers and the number of citations that they have received in other publications. The index can also be applied to the productivity and impact of a group of scientists, such as a department or university or country
Human Resource Management	The process of assessing the human power requirements, recruiting, monitoring the growth and appraising them periodically and plan the staff development programs for the professional development and provide the necessary incentives and feedback
Humanities International Complete	A comprehensive database covering journals, books and reference sources in the humanities. This database provides citation information for articles, essays and reviews, as well as original creative works including poems and fiction.

	Photographs, paintings and illustrations are also referenced.
ICT	Consists of the hardware, software, networks and media for the collection, storage, processing, transmission and presentation of information (voice, data, text, images) as well as related services. ²
Impact factor (IF)	A measure of the citations to science and social sciences journals. The impact factor for a journal is calculated based on a three-year period and can be considered to be the average number of times published papers are cited up to 2 years after publication.
Incinerator	Waste destruction in a furnace by controlled burning at high temperatures.
Infrastructure	Physical facilities like building, play fields, hostels etc. which help run an institutional program.
Institutional Eligibility for Quality Assessment (IEQA)	Eligibility granted to an Affiliated / Constituent colleges which are seeking assessment and accreditation for the first time.
Institutional Social Responsibility (ISR)	Focuses on the institution's responsibilities to the public in terms of protection of public health, safety and the environment, the public ethical behavior and the need to practice good citizenship.
Interdisciplinary research	An integrative approach in which information from more than one discipline is used in interpreting the content of a subject, phenomenon, theory or principle.
Internal Quality Assurance System (IQAS)	Self regulated responsibilities of the higher education institutions aimed at continuous improvement of quality for achieving academic and administrative excellence
Leadership	Term used for setting direction and create a student-focused, learning oriented climate, clear and visible values and high expectation by ensuring the creation of strategies, system and methods for achieving excellence, stimulating innovation and building knowledge and capabilities.
Learning outcomes	Specific intentions of a programme or module, written in clear terms. They describe what a student should know, understand, or be able to do at the end of that programme or module
Library as a learning resource	The library holdings in terms of titles of books, journals and other learning materials and technology aided learning mechanism, which enable the students to acquire information, knowledge and skills required for their study.
New technologies	Digital tools and resources (hardware and software) and their application in the field of education

Open educational resources	Educational materials and resources offered freely and openly for anyone to use and under some licenses to re-mix, improve and redistribute
Optimum utilization of infrastructure	The infrastructure facilities are made available to the student for their maximum utilization. E.g. Extended hours for computer centre and library, sharing of facilities for interdisciplinary and multidisciplinary programs.
Resource mobilization	Generation of funds through internal and external sources such as donations, consultancy, self-financing courses and so on.
Scopus	The world's largest abstract and citation database of peer-reviewed literature and quality web sources.
SJR (Scimago Journal Rank)	This takes three years of publication data into account to assign relative scores to all the sources (journal articles, conference proceedings, review articles, etc.) in a citation network (Journals in SCOPUS database).
SNIP (Source Normalized Impact per Person)	Is the ratio of the source's average citation count per paper in a three year citation window over the "citation potential" of its subject field.
Stakeholder relationship	Affiliation and interaction with groups or individuals who have an interest in the actions of the institutions and the ability to influence its actions, decisions, policies, practices or goals of the organization.
Strategic Plan	A specific, action-oriented medium or long-term plan for making progress towards a set of institutional goals.
Strategy development	Formulation of objectives, directives and guidelines with specific plans for institutional development.
Student profile	The student community of the institution, their strength and the diversity in terms of economic and social strata, location and other demographic aspects such as gender, age, religion, caste, rural/ urban.
Student progression	Vertical movement of students from one level of education to the next higher level successfully or towards gainful employment.
Student support	Facilitating mechanism for access to information fee structure and refund policies and also guidance and placement cell with student welfare measures to give necessary learning support to the students.
Teacher quality	A composite term to indicate the qualification of the faculty, the adequacy meant for recruitment procedures, professional development, recognition and teachers characteristics
Teaching-learning process	Learner-centered education through appropriate methodologies to facilitate effective teaching and learning

Twinning programmes	An arrangement between two institutions where a provider in source country A collaborates with a provider in Country B to allow students to take course credits in Country B and/or in source Country A. Only one qualification is awarded by the provider in source Country A. Arrangements for twinning programs and awarding of degrees usually comply with national regulations of the provider in source Country A
Web of Science	An online academic citation index designed for providing access to multiple databases, cross-disciplinary research, and in-depth exploration of specialized subfields within an academic or scientific discipline.
Weightages	Taking cognizance of the different types of educational Institutions, differential scores are assigned to the criteria and key aspects

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